

DIRECTOR OF STRATEGIC AFFAIRS

Definition:

The Director of Strategic Affairs is under general direction from the General Manager. This position develops and implements strategic goals regarding both water and energy resources for the Agency. Plans and organizes Agency activities in collaboration with others and represents the Agency with State and Federal elected and appointed officials and performs related duties as needed. This position assists the General Manager in other areas as assigned.

Distinguishing Characteristics:

This is a single class position at the department manager level. The position requires a broad understanding of water and energy issues as applied to the region, the state, and the Agency. The position works independently with only general direction and must exercise considerable tact, diplomacy and discretion as well as a high level of professional judgment. Most work is done in an office environment. Frequent use of telephone and computer terminal is required and regular use of an automobile. Occasionally traverses uneven or slippery surfaces.

Examples of Duties:

- lead, organize and facilitate Agency teams in development of strategic plans related to water and energy resources;
- develop, plan and organize Agency efforts to relicense the Middlefork Project by the Federal Energy Regulatory Commission including making preliminary assessments for relicensing requirements, developing knowledge of potential risks that might jeopardize relicensing, and developing of mitigation plans;
- develop and maintain effective and cooperative relationships with external organizations with similar energy interests in the areas of load aggregation, management of energy supply and costs, regulatory interface and new energy opportunities;
- represent the Agency with other water agencies and districts in the development of cooperative water resource management strategies designed to enhance, expand or protect the Agency's water and energy capabilities, including the Water Forum Successor Effort, and the regional collaboration efforts such as the Regional Water Master Plan and the Regional Issues Committee;
- keep abreast of, and help position the Agency for, opportunities in the deregulated or re-regulated electricity market; represent the Agency in water transfers and supplemental water supply negotiations;
- represent the Agency in the coordination of the efforts of legal counsel and consultants to effectively protect the Agency's water rights, contracts, and entitlements, against regulatory or other impacts to the Agency's water supplies;

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- represent the Agency with Federal elected and appointed officials, including Members of Congress, Members of the Federal Energy Regulatory Commission, and Administration Officials in the Departments of Agriculture, Defense, Energy, and Interior.

Qualifications:

Knowledge of:

- the water business and the energy production and transmission field and the Federal, State and local regulations pertaining thereto;
- the interaction of various Federal and State agencies relevant to water rights and water use and energy regulation;
- permit procedures and licensing procedures for both water and energy resources;
- infrastructure requirements for water storage, treatment and transmission and for energy generation and transmission;
- principles of effective negotiation and consensus building; modern office methods and procedures;
- principles of supervision;
- the principals of strategic planning and plan implementation;
- the overall situation of the Agency relative to various water and energy rights, permits, licenses and obligations.

Ability to:

- develop strategic plans and implementation schedules;
- organize work teams consisting of cross disciplinary personnel;
- facilitate discussions, brainstorming sessions and meeting effectively;
- communicate effectively both orally and in writing to both technical and non-technical individuals on a wide variety of issues;
- anticipate potential problems and develop effective contingency plans;
- accurately assess problems and opportunities and develop effective action plans;
- read and understand complex documents, agreements, contracts, plans, maps, and drawings;
- make presentations to large and small groups;
- representing Agency interests effectively and persuasively;
- establish and maintain cooperative relationships with a wide variety of technical and non-technical individuals;
- formulate and express strategic plans clearly and concisely.

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Education/Experience:

Sufficient education, training, and experience to demonstrate the knowledge, skills, and abilities listed above. These would normally be acquired by completion of the requirements for a bachelor's degree in engineering, public administration, political science or a closely related field and five (5) years experience at the management level in a public sector water system or energy generating system.

License/Certificates:

Must possess and maintain a valid California driver's license with an acceptable driving record.