

MINUTES

BOARD OF DIRECTORS PLACER COUNTY WATER AGENCY

Thursday, February 17, 2005
3:00 p.m., Regular Meeting

A. CALL TO ORDER

Chair Roccucci called the regular meeting of the Placer County Water Agency Board of Directors to order at 3:02 p.m. in the Board of Supervisors Chambers, Placer County Administrative Center, 175 Fulweiler Avenue, Auburn, California. Ed Tiedemann led the Pledge of Allegiance. Mal Toy introduced Liz Mansfield, the Watershed Coordinator from El Dorado Irrigation District. Ms. Mansfield said a few words about three year CALFED grant looking at water quality and integration of watershed issues with PCWA

Board Directors present: Alex Ferreira, Lowell Jarvis, Mike Lee, Otis Wollan,
Chair Pauline Roccucci

Board Directors absent: None

Agency Personnel Present: DAVID BRENINGER, General Manager; ED
TIEDEMANN, General Counsel, CHERI SPRUNCK,
Agency Secretary/Clerk to the Board; RICKY ALLAN,
Deputy Director of Field Services; MIKE COOPER,
Director of Administrative Services; JOHN
KINGSBURY, Director of Customer Services;
VALERIE LORD, Deputy Director of Administrative
Services; BRIAN MARTIN, Director of Technical
Services; JOSEPH PARKER, Director of Financial
Services; MAL TOY, Director of Resource
Development

B. PUBLIC COMMENT: Donald Anderson from the Placer County Taxpayer's Association wanted to discuss Consent Calendar item E.2. His comments were held until the Consent Calendar was heard.

C. REPORTS BY DEPARTMENT HEADS: Director of Technical Services reported on employee Ross Hooper's desire to be on the Sierra Nevada Conservancy. He also reported on a letter from the Regional Water Quality Control Board who is in agreement with the plan of action for the fill area at the Auburn Water Treatment Plant.

D. AGENDA CHANGES AND REVIEW: Consent Calendar Items E.2. and E.17. were pulled for discussion. Closed Session Item L.2. was added.

E. CONSENT CALENDAR:

1. Approve January 4, 2005, minutes.
2. Receive and file Check Register 05-04 expenditures disbursed.

3. Approve budget transfers, as recommended by the Director of Financial Services. **See attached and other non-routine budget transfers that may be included as part of specific items that follow.**
4. Approve matters related to the Board of Directors as follows:
 - a. Expenses for previous months;
 - b. Anticipated expenses in excess of \$500.00; and
 - c. Anticipated costs of transportation, lodging, and associated fees for travel outside the State of California to be paid by the Agency.
5. Adopt **Resolution 05-05 declaring certain items to be surplus property and no longer necessary for Agency use; and authorizing sale thereof.**
6. Approve Amendment A-2 to Water Conservation Feasibility Study Grant Contract F63108 with the Department of Water Resources extending the Feasibility Study Completion date from December 31, 2004, to May 15, 2005, and the Feasibility Study Report due date from March 15, 2005, to July 15, 2005.
7. Approve Progress Pay Estimate No. Eight with Meyer Control Corporation for SCADA System Upgrade Project, Contract #2003-04 in the amount of \$116,540.14.
8. Approve the following for the Auburn Bypass Pipeline, Phase 2 Project, with C&D Contractors, Contract #2004-06.
 - a. Change Order No. Two extending the contract by 12 calendar days; and
 - b. Progress Pay Estimate No. Three in the amount of \$244,870.44
9. Approve out-of-state travel requests for three Water Quality Division personnel to attend the AWWA Membrane Technology Conference in Phoenix, Arizona, March 6-9, 2005.
10. Approve out-of-state travel request for Rick Lund to attend the 2005 CONEXPO CON/AGG conference in Las Vegas, Nevada, March 15-19, 2005.
11. Receive Report on Review for CEQA for the February 2005 Canal Maintenance and Gunitite Projects, declare the projects categorically exempt from CEQA, and authorize the filing of the Notice of Exemption.
12. Receive Report on Review for CEQA for the Boardman Canal Upstream of Crows Flat Flume Canal Maintenance and Gunitite Project, declare the project categorically exempt from CEQA and authorize the filing of the Notice of Exemption.
13. Adopt **Resolution 05-06 to initiate proceedings for the annexation of land, Siller Ranch, to PCWA's Zone 4 and set a public hearing for the annexation on April 7, 2005.**
14. Approve a quitclaim of easement from PCWA to Granite Bay Vista, LLC, a California Limited Liability Company for the Meadowbrook Subdivision.
15. Approve Amendment #2 to extend the expiration date of the Ralston Afterbay Sediment Management Project – Collection Agreement with Tahoe National Forest to December 31, 2005.
16. Approve Contract Change Order No. 3 for one-year extension on Janitorial Services contract P-02-19.

17. Receive and file Treasurer's Investment Report for the quarter ending December 31, 2004.

Motion by Director Wollan approving Consent Calendar items 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, and 16; motion seconded by Director Ferreira and adopted by unanimous roll call vote of directors present. Don Anderson asked about consultant Ed Horton's duties and how his contract gets accepted. Director of Administrative Services reported on how employees are employed. He gave a definition of temporary employees and independent contractors and how they are employed and for how long. Mr. Anderson suggested renewing Mr. Horton's contract via Board agenda. Motion by Director Lee approving Consent Calendar item 2; motion seconded by Director Ferreira and adopted by unanimous consent of directors present. Director of Financial Services reported on market conditions. He went over the Quarterly Report. He briefly touched on the Agency's investment portfolio details—investments (terms/maturity dates/ yield to maturity/ and total portfolio value). (Handout provided) Comment and discussion followed. Motion by Director Ferreira approving Consent Calendar item 17; motion seconded by Director Lee and adopted by unanimous vote of directors present.

F. BIDS AND CONTRACTS:

1. Approve Task Order 2005-1 to the Consulting Services Contract with Andregg Geomatics for additional surveying and GIS mapping in support of the Middle Fork Project relicensing, in an amount not to exceed \$195,000, and approve budget transfer of \$195,000.
2. Approve engagement letter (contract) from Gilbert Associates, Inc., to provide financial statement auditing services for the year ending December 31, 2004.

Motion by Director Lee approving Bids and Contracts items 1 and 2; motion seconded by Director Ferreira and adopted by unanimous vote of directors present.

G. WATER AVAILABILITY AND REQUESTS FOR NEW WATER SERVICE

1. Zone 1 water service:
 - a. Treated Water
 - 1) Facilities Agreements (FA)
 - **None at this time.**
 - 2) Single Connections (In fill): 2 services for 1 total acre foot
 - b. Raw Water: 3 services for 14 total acre feet

Director of Technical Services reported on applications for 1 acre foot of treated water for a single connection (in fill), and 14 acre feet of raw water for a total net increase of 15 acre feet. Discussion followed about educating realtors about the Agency's water reduction policy. Director of Technical Resources and Director of Customer Services responded to inquiries. Motion by Director Lee approving water service applications in the total amount of 15 acre feet; motion seconded by Director Ferreira and adopted by unanimous vote of directors present.

2. Requests for response from Agency on water availability.
 - a. SB 221 (tentative map) – **None at this time.**

- b. SB 610 (environmental process) – **None at this time.**
- c. All other requests - **None at this time.**

H. GENERAL ITEMS

- 1. Receive report on interests and issues achieved in 2004 and anticipated for 2005.

Director of Customer Services reported on automatic bill payment options, constructed conveyance and reduced Water Connection Charges, continued improvement on reducing theft of water from fire hydrants, improved construction meter identification, grant applications (including WRDA-99, meter replacement, and water efficiency). He discussed the 2005 Customer Services issues including marketing automatic bank payment services, bill payments through the bank, on-line billing, telephone services and options, and grant applications for the Heritage Center and meter replacement,.

Director of Technical Services discussed project management of the American River Pump Station, Foothill II Water Treatment Plant, Foothill Raw Water Pipeline, Sunset Industrial Tank, Auburn Water Treatment Plant Expansion project, Val Verde/Dick Cook Pipeline, and land development. There was discussion on the success of the Blue Cut Siphon Project, right-of-way acquisitions, water quality water production, Sunset Water Treatment Plant troubleshooting, water quality monitoring. There was discussion about educating people to not pollute the water. He stated that the Agency has begun testing for cryptosporidium. In 2005 he anticipates his department moving into the upstairs of the Business Center.

- 2. Continue discussion on possible strategic Board issues and topics for 2005 and beyond. Continue matter to regular Board meeting March 3, 2005.

Item H.2. was continued to the February 24, 2005, adjourned Board meeting.

I. REPORTS BY DIRECTORS: Director Jarvis went to the 153rd annual Hook and Ladder dinner. On Tuesday he went to a meeting to discuss the East Basin Canal Efficiency Study open house. He attended an Auburn City Council meeting and accepted a commendation on behalf of PCWA celebrating PCWA's 30-years as an independent public agency and governed by its own elected Board of Directors. Director Wollan walked the Bear River Canal and showed photos of gunite erosion. Director Lee commented that the meeting regarding the East Loomis Canal Efficiency Study was good. He complimented staff on their preparation. Director Roccucci reported on the American Public Power Association's legislative rally in Washington, D.C. She met with Congressman Doolittle and went over Agency issues. She also met with Agency consultant Jeff Fedorchak and Dan Lungren's staff. While in Washington, D.C., she attended a California Municipal Utilities Association reception. She also visited Senator Feinstein and her staff and discussed energy issues. She attended a House Subcommittee on Water and Energy and heard the American Public Power Association's Ad Hoc Committee discussion.

- J. REPORTS BY LEGAL COUNSEL: General Counsel reported on the ACWA Legislative Committee meeting. He discussed CALFED's search for money and who a beneficiary is and user fees. He said there was also discussion that there might be legislation introduced about using reserves in water districts.
- K. REPORTS BY GENERAL MANAGER: General Manager discussed the letter the Agency sent to CALFED and a similar letter the Regional Water Authority sent concerning CALFED's proposed financing plan. At Senator Kuehl's committee hearing, under the public comment section, he introduced PCWA's draft letter about CALFED's proposed finance plan. He also discussed dates and locations for future Board meetings.
- L. CLOSED SESSION
1. **Conferences with legal counsel – existing litigation** – Pursuant to Subdivision (a) of Section 54956.9 of the Government Code. *Name of Cases*: (a) F & H Construction, Inc. v. PCWA, et al., Placer County Superior Court Case No. S-CV-17007; and (b) Azteca Construction v. PCWA, Sacramento County Superior Court Case No. 04A500120.
 2. **Conference with labor negotiator** – with respect to closed sessions called pursuant to Section 54957.8.
Agency negotiator: Mike Cooper
Employee organization: Local 39 Stationery Engineers
Unrepresented employee: All unrepresented employees
- At 5:08 p.m. the Board convened to closed session.
- M. REPORT FROM CLOSED SESSION: The Board returned from closed session at 5:26. There was nothing to report.
- N. ADJOURNMENT: At 5:27 p.m. Director Jarvis made a motion to adjourn to the February 24, 2005, adjourned Board meeting; motion seconded by Director Ferreira and adopted by unanimous vote of directors present.

ATTEST:

Cheri Sprunck, Clerk to the Board
Placer County Water Agency